

Audio Visual Technician

To work effectively alongside clients and contractors in the delivery of audio-visual technical services to ensure seamless event outcomes.

Our tikanga

Whanaungatanga

(fostering relationships and a sense of connection)

- We build on relationships established through shared experiences and working together.
- We get to know each other and take time to greet each other.
- We create opportunities to build relationships and share knowledge with a diverse range of people.
- We value the people around us and their unique contribution to the organisation.

Manaakitanga

(showing respect and care for others, hospitality, kindness and support)

- By showing manaaki we lift the mana (prestige) of all involved.
- We are part of the community and care about outcomes for external and internal customers.
- Our interactions with customers will respect and support their needs.

Kotahitanga

(unity, solidarity, togetherness and collective action)

- We have one shared direction and we all work together towards achieving it.
- We will stop doing anything that strays us from the agreed path to success.
- Our processes lead us to unified outcomes for our customers.
- We speak as one voice.

Atawhaitanga

(protection, stewardship, trust and a responsibility for long term outcomes)

- We deliver our responsibilities in the management and sustainability of our District in a trustworthy way.

We collaborate and establish partnerships that enhance our role in the social, environmental, economic and cultural wellbeing of our communities.

Our expectations

As part of the Whangarei District Council we want to work as a team to deliver the best outcomes for our district. We are building our organisational culture around the principles of delivering for our customers, our organisational tikanga, working together, and focussing on outcomes rather than tasks.

That means we will:

- provide strong customer service to all our customers
- operate collaboratively as a total Council team
- deliver our services in a way that is best for the district (as opposed to best for the Council), and
- use our organisational tikanga to guide our decision making.

In short, we want you to think about what we are trying to achieve, and then work as a team to provide great services to the residents of our district.

Audio Visual Technician – that's your primary task at Whangarei District Council. But working with us is much more than simply completing the task – it's about how you go about doing the task, how you make a difference to the organisation, the ways you work with others, and how you deliver the best services to the district.

We're continually looking at better ways of working together here at Council. We think each of us has a key role to play in making our district a great place to live. We do that by giving superb service to our customers; we do it by working together as a group; we do it by building a culture where we can all contribute our ideas; and we do it by focusing on our outcomes.

Where appropriate, we want you to be part of cross organisational teams, to bring your solutions to the table, and to work with those teams to implement them.

What you will do

- Support with forward planning in the delivery of service from small events right through to professional touring shows in regard to audio/visual requirements.
- Mapping, design and set up of lighting programmes to meet client's requirements. This includes lighting, audio, rigging and data network equipment.
- Programme digital lighting and sound consoles.
- Assist in the coordination for venue hirers to ensure all audio/visual requirements are met.
- Provide audio/visual operations as required.
- Assist in build of staging for function requirements.
- Testing and tagging of all technical equipment and maintaining associated register.
- Minor repairs, maintenance and cleaning of technical/event related equipment.
- Coordination of external contractor(s) for the repair of technical equipment that cannot be repaired in house.
- Maintenance and cleanliness of workshop area and tools.
- Support in the regular stock take check of technical equipment as directed.
- Painting and maintenance of stage within theatre environment.
- Deliver hired technical equipment to other council departments as required.
- Support with general facilities steward function if required.

What we all do

- Demonstrate a commitment to cultural awareness in all aspects of work and development.
- Demonstrate a commitment to Council's Diversity policy in all aspects of work and development.
- Embrace training and professional development opportunities for continuing improvement.
- Undertake Civil Defence Emergency Management responsibilities if required

Customer service

- Demonstrate a "customer first" culture within the team, department and in the wider organisation.
- Act as a Customer Advocate in the team, department and in the wider organisation.
- See customer feedback as an opportunity to improve service.
- Develop partnerships within the organisation to meet customer needs.
- Contribute to the development of customer focused policies and procedures.

Health and safety

- Accurately and promptly report all accidents, incidents and risks by the end of the working day.
- Keep yourself and others safe.
- Adhere to all Council Health & Safety policies, procedures and guidelines.

What you will bring

- 2 years experience within audio/visual environment.
- Understanding of technical requirements within a theatre and portable stage environment.
- Site Safe/Working at heights passport.
- National Certification to tag and test electrical equipment.
- Ability to effectively prioritise workloads to meet tight deadlines.
- Strong attention to detail.
- Flexibility and enthusiasm for providing excellent support.
- Good communication skills.

Additional Information

Financial Delegation – Nil

Position Grade – Grade 10

Organisation Chart – see below

