

Team Leader – RMA Approvals and Compliance

To manage, lead and motivate members of the RMA Compliance and post approval function, ensuring effective and efficient monitoring, compliance and enforcement service that meets legislative requirements and the needs of the community.

Our tikanga

I am professional and accountable.

He tangata tōtika me te ngāio.

I am a positive team player.

He tangata tino pai rawa mō te tīma.

I act with integrity and respect.

He tangata whakaaute me te tika.

I do my job. I do it well. I'll be my best for my community, my team and myself.

Ka mahia e au tōku mahi. Kia pai. Ka tino pai rawa ahau, mō te hapori, mō te tīma, mōku ake hoki.

Mission – Auaha

Creating the ultimate living environment.

Auaha mutunga kore o te ao tūroa.

Vision – Tirohanga

To be a vibrant, attractive and thriving district, by developing sustainable lifestyles based around our unique environment, the envy of New Zealand and recognized worldwide.

Ka kitea te Ihi, te ātaahuatanga, kia anga mua tonu ngā mahi ki roto i tō tātou rohe. Kia pūmau tonu te ahurei o te Tai Ao, i te taha moana. Ka āhua kōhaehae te titiro mai o te ao whānui ki a Āotearoa.

Our expectations

As part of the Whangarei District Council we want to work as a team to deliver the best outcomes for our district. We are building our organisational culture around the principles of delivering for our customers, our organisational values, working together, and focussing on outcomes rather than tasks.

That means we will:

- provide strong customer service to all our customers
- operate collaboratively as a total Council team, and
- deliver our services in a way that is best for the district (as opposed to best for the Council).

In short, we want you to think about what we are trying to achieve, and then work as a team to provide great services to the residents of our district.

Team Leader – RMA Approvals and Compliance – that's your primary task at Whangarei District Council. But working with us is much more than simply completing the task – it's about how you go about doing the task, how you make a difference to the organisation, the ways you work with others, and how you deliver the best services to the district.

We're crafting a new way of working together here at Council. We think each of us has a key role to play in making our district a great place to live. We do that by giving superb service to our customers; we do it by working together as a group; we do it by building a culture where we can all contribute our ideas; and we do it by focusing on our outcomes.

Where appropriate, we want you to be part of cross organisational teams, to bring your solutions to the table, and to work with those teams to implement them.

What you will do

- Have mechanisms in place / coordinate the effective response to investigation of complaints in accordance with the Whangarei District Council Investigation, Compliance and Enforcement Policy.
- Have mechanisms in place / coordinate the effective response to S223 and S224 applications in accordance with the Resource Management Act.
- Responds to large scale environmental events and adequately manage the environmental effects under the Resource Management Act.
- Acts in an advisory capacity to the Department Manager and Strategic Leadership Team, providing recommendations and reports around enforcement action.
- Proactive management of Resource Consent conditions in a planned / programmed way.
- Responsible for the coordination of input on enforcement orders and prosecutions, and subsequently acting as an expert witness in Environment court hearings and mediation on behalf of Council
- Work in conjunction with other parties in ensuring that our planning functions meet the requirements of our community.
- Providing expert advice internally and externally along with education to key stakeholders
- Create and reinforce a culture of issue resolution within the team.
- Create a team environment that fosters and develops effective working relationships, high performance and service of the highest quality.
- Ensure team culture is aligned to our Tikanga, Mission and Vision.
- Ensure team members are mentored and coached effectively throughout recruitment, performance management and training and development.
- Monitor the performance and workloads of direct reports and staff members to ensure that objectives are met.
- Maintain a high standard of support for all operational divisions.
- Oversee post approval processes
- Engage external consultants in accordance with Councils procurement policies and financial responsibilities

What we all do

- Demonstrate a commitment to cultural awareness in all aspects of work and development.
- Demonstrate a commitment to Council's Diversity policy in all aspects of work and development.
- Embrace training and professional development opportunities for continuing improvement.
- Undertake Civil Defence Emergency Management responsibilities if required

Customer service

- Demonstrate a "customer first" culture within the team, department and in the wider organisation.
- Act as a Customer Advocate in the team, department and in the wider organisation.
- See customer feedback as an opportunity to improve service.
- Develop partnerships within the organisation to meet customer needs.
- Contribute to the development of customer focused policies and procedures.

Health and safety

- Ensure you and your team members accurately and promptly report all accidents, incidents and risks by the end of the working day.
- Keep yourself and others safe.
- Adhere to all Council Health & Safety policies, procedures and guidelines.

What you will bring

- A tertiary qualification that supports in-depth knowledge and understanding of the Resource Management Act.
- Eligibility for membership with the NZ Planning Institute would be an advantage
- Expert knowledge of the Resource Management Act and the Local Government Act as it pertains to post approvals, monitoring, compliance and enforcement action.
- Sound understanding of legal processes associated with Subdivisions and Land Titles
- Sound understanding of local government processes.
- Effective negotiation and conflict resolution skills.
- Knowledge of the District Plan process.

What you will bring

- A focus on issues resolution and ability to develop team culture around this.
- Ability to influence others through development of strong working relationships and provision of clear well thought out advice.
- Ability to interpret legislation and identify pragmatic application options.
- Ability to prepare and present evidence to court.
- Ability to work methodically and efficiently and to set and meet appropriate standards and deadlines.
- The ability to lead and empower staff to make sound decisions in line with legislation and strategic objectives.

Additional Information

Financial responsibilities – \$5K

Position Grade – 17

Organisation Chart – see below

