



Lifeguard – Amberley Pool

The **primary purpose of this role** is to prevent drowning and other injuries from occurring. Lifeguards enforce pool rules, actively monitor poolside to ensure facility users safety and wellbeing, while promoting a good public image and a high level of customer satisfaction.

In addition, lifeguards are responsible for keeping the pool, facility and grounds are kept clean, tidy and sanitary.

Reports to Pool Supervisor

Our values - tikanga

Respect - *give it to get it.*

- We show civility through listening, being thoughtful and acknowledging others points of view.
- We embrace diversity, recognise differences and are inclusive in our treatment of others.
- We demonstrate our appreciation through praise and recognition.

Integrity - *do what's right.*

- We are honest, transparent and authentic.
- We are ethical, sincere and trustworthy.
- We seek the best solution rather than the easiest.

Commitment - *be in; boots 'n all.*

- We are passionate about the work we do and motivated to do a good job.
- We are solution focused and accountable for our actions.
- We take pride in working for the Hurunui District Council.

Our vision – pae tawhiti

To be a workplace that embraces diversity of thought.

Our mission – aronga

To have the right people in the right place at the right time to provide infrastructure and services that are efficient, effective and appropriate to our Hurunui community.

Our expectations

Working for the Hurunui District Council means working as a team to deliver the best outcomes for our district.

We are developing our organisational culture to put our customers at the heart of everything we do through our organisational values, working together, and focussing on outcomes rather than tasks.

That means we will:

- Commit to working proactively with our customers to understand their needs.
- Operate collaboratively as a total council team.
- Deliver our services in a way that is best for the district (as opposed to best for us).

We want you to think about what we are trying to achieve, and then work as a team to provide great services to the residents of our district. Even though you will have a primary position at Hurunui District Council, working with us is much more than simply completing your work. It is about how you go about doing your work, how you make a difference to the organisation, the ways you work with others, and how you deliver the best services to the district.

Each of us has a key role to play in making our district a great place to live. We do that by giving superb service to our customers; we do it by working together; we do it by building a culture where we can all contribute our ideas; and we do it by focusing on our outcomes. We want you to work across teams to bring your solutions to the table and to work with those teams to implement them.

What you will do

- Actively scan/guard the pool area at all times; refrain from socializing while guarding.
- Communicate and enforce all pool rules in a personable and professional manner.
- Recognize and respond effectively in emergency situations and report all serious accidents to the Pool Manager or Supervisor. Complete necessary paperwork at the conclusion of all rescues, accidents and incidents.
- Maintain a high level of water fitness and competence in rescue techniques as well as first aid and basic life support skills.
- Provide a high standard of customer service in order to ensure an enjoyable experience.
- Establish and maintain satisfactory working relationships with other staff members.
- Maintain safe and sanitary conditions, this includes cleaning toilets, showers and changing facilities, emptying rubbish bins, in-pool scum-line cleaning, drain cleaning etc
- Carry out water testing and report any chemical imbalances or concerns to the supervisor.
- Keeping the outdoor areas clean and tidy – this may include watering and mowing the lawn and assisting with weeding etc.
- Adherence to all policies and procedures.
- Complete all daily cleaning assignments as well as any other cleaning tasks necessary to maintain clean and sanitary facilities.
- Attend all scheduled shifts and participate in regular in-service meetings and training.
- Maintain a professional attitude and a clean and tidy personal appearance.
- Assist as required with the running of programmes and events including set up of equipment in a correct and safe manner.
- Ensure the facility is secured at the end of each shift – all doors locked etc.
- Carry out cash handling tasks and till balancing at the close of business.

What we all do

- Embrace diversity and display cultural awareness in all aspects of work and development.
- Demonstrate a commitment to our values and wanting to be here.
- Welcome training and professional development opportunities for continuing improvement.
- Undertake Civil Defence Emergency Management responsibilities and activities when required

Customer service

- Demonstrate a “customer centric” culture within the team, department and in the wider organisation.
- Act as a *customer advocate* in the team, department and in the wider organisation.
- See customer feedback as an opportunity to improve service.
- Develop partnerships within the organisation to meet customer needs.
- Provide assistance, guidance and advice to Council and committee members as applicable.
- Demonstrate empathy and non-judgemental approach.

Health and safety

- Ensure you accurately and promptly report all accidents, incidents and risks immediately or as soon as possible.
- Keep yourself and others safe.
- Adhere to all Council Health and Safety policies, procedures and guidelines.

What you will bring

- Pool Lifeguard Practising Certificate (PLPC) preferred or *the ability to undertake training to achieve the qualification
 - * To qualify for training you must be over 16 years of age and able to:
 - Swim 200m freestyle in under 6 minutes (in togs; goggles are permitted)
 - Swim 50m breaststroke (in Lifeguard uniform)
 - Swim 25m sidestroke (in uniform)
 - Retrieve an object from the bottom of the deepest part of the pool (in uniform)
 - Tread water for 5 minutes (in uniform)
- Current first aid certificate desirable
- This position requires a “Safety Check for working with children” clearance in accordance with the Vulnerable Children’s Act 2014.
- The ability to undertake training in swimming pool water quality and chemical treatment/management.