



Pinnacles Civil
Design | Build | Asset Management

Senior Project Manager Job Description

A construction site featuring a yellow Grove crane with 'POLLOCK GRANES' branding. A worker in a yellow shirt and khaki pants is on a concrete structure, while another worker in a high-visibility vest is visible in the lower left. The scene is overlaid with a semi-transparent dark filter and decorative geometric shapes in green and orange at the top and bottom.

V I S I O N

**GOOD PEOPLE
ENGINEERING SOLUTIONS
GROWING HEARTLAND
COMMUNITIES**

VALUES



GET IT DONE

We don't over engineer, we find solutions to get the job done, sometimes this is tried and tested, sometimes this is new and novel. Either way, we focus on the long-term relationship with our customer and get things done.



REAL PEOPLE

We muck in and take a family and a heartland approach to work. We have genuine, honest conversations. We work hard and enjoy the social side of life as well. We are real and we care about each other and the success of our community through our people.



OWN IT

We give each other instant trust and the opportunity to take ownership and make decisions. There is a safety net but also the opportunity to learn and give things a go.





O U R H I S T O R Y

We started Pinnacles Civil in late 2015 and have grown throughout the country to where we are today.

Named after the well known Pinnacles Peak in the Coromandel Ranges, Pinnacles Civil has deep roots in heartland NZ. As Civil Engineers we deal with the design, construction and maintenance of infrastructure, including roads, bridges, earthworks, and retaining structures. We provide a range of services, from advice through to design and build solutions.

We know that successful projects are built on good relationships, and we also know that these relationships need to exist internally as well as externally for us to have a successful business.




O U R C U L T U R E

Our culture is best described as being like a successful heartland sports club. We talk about Pinnacles Civil as a community, it is family orientated and full of salt-of-the-earth people who at times can be a little rough around the edges but are genuine, honest, hard working, and have each other's backs.

We are striving together to achieve a common goal and develop our people. We are a sports club that others want to be a part of because of our high performance and sense of family. We are also upfront and strong enough to pull someone back into line when they are upsetting others through behaviours that don't align with the rest of the group.

We have a team first approach to everything that we do. No one acts as though they are better or above anyone else or any job that needs to be done. This approach means everyone puts what's good for the team ahead of themselves.

As you can tell, we aren't flashy suit people. We give everyone Pinnacles Civil branded polo shirts and we are proud of what we have built and continue to build. Like a heartland sports team our name is something to be proud of, something people see about town and know.





WHAT YOU'LL BE DOING

Location: Whakatane or Mount Maunganui

Reporting to: Branch Manager, Bay of Plenty


Role Purpose: The primary purpose of this position is to assist the Company in leading civil engineering design, construction, asset, and project management services in areas such as earthworks, drainage, roading, bridging and retaining structures.

Role Responsibilities:

Project Management

- To project manage and provide advanced professional technical leadership and expertise In a range of civil infrastructure projects from procurement through to implementation. This includes design management, client management, and programme management.
- Fulfil the role(s) of Project Manager, Contract Manager, Engineer's Representative, Quality Manager, Environmental Manager, Site Safety Manager and Site Supervisor on assigned projects as required.
- Maintain a safe, secure, and healthy work environment by following and enforcing standards and procedures, complying with legal regulations.

Transportation and General Civil Design

- Manage and/or provide transportation design and general civil design services and/or asset management to a senior level and to be recognised by our clients for a high level of proficiency in this regard.
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ROLE RESPONSIBILITIES CONT.

Business Development

- Assist the Branch Manager to achieve annual Business Plan objectives.
- Maintain established long-term client relationships and workstreams.

General

- Continuously improve project management
- Compliance and continuous improvement in the company's Health and safety, environmental and quality assurance systems to meet industry requirements and client needs.
- Assist and mentor Project Managers and Cadets with on-the-job training.






WHAT YOU'LL BRING

Your skills and experience:

- Relevant Tertiary Qualification.
- Minimum 10 years' experience in the Civil Engineering industry.
- Strong written and verbal communication skills.
- Proven experience in civil engineering and project Management.
- Significant experience in transportation and general civil design and contract management with the ability to produce innovative and original work that provide specific technical solutions to complex challenges.
- Proven competence in planning and organising work schedules and delivering projects to specified timelines.
- Sound knowledge of Health, Safety & Environmental practices.
- The ability to operate independently and confidently negotiate and communicate with and influence a range of internal and external stakeholders.
- Good knowledge of MS Office.

Your attitude and behaviour:

- Happy to work autonomously and as part of a team.
 - Interest in and passion for mentoring and supporting junior employees.
 - Heaps of energy and a go-getter attitude coupled with a good sense of humor.
 - Always acts in a way that reflects the professional image of the company.
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WHAT WE OFFER YOU

The work you do will contribute to the growth of heartland communities across NZ.

This work will include:

- Road and intersection upgrades
- Pavement rehabilitation
- Emergency works
- Retaining structures
- Subdivisions
- Three Waters
- Geometric design

Our benefits:

- Join a growing business and have input into what the future looks like
- Flexible working arrangements (hours and location)
- Health insurance
- Tools of trade (phone/laptop – spec your own)
- Swag (polo shirts, beanies, rain jacket, etc)
- Social club
- Annual Christmas staff trip/activity
- Five weeks annual leave per year
- Opportunities to grow and upskill
- Full personal use of a company vehicle
- Great culture, down to earth, good honest people



WE LOOK FORWARD
TO MEETING YOU



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