

Kia Ora Applicant,

Thank you for your interest in the advertised position with our Council. This document tells you a little bit more about who we are, the role here and some things about our District.

About our Organisation

Our Character

The South Taranaki District Council (STDC) is a mid-sized local authority with around 220 staff (208 FTEs). We are a rural local authority operating in one of New Zealand's most vibrant economic regions and are responsible for a wide range of local services including roads, water reticulation, sewerage and refuse collection, libraries, parks, recreation services, local regulations, community and economic development, and town planning. The Council's main office is based in Hāwera (population approx. 12,000) and there are several satellite offices in towns throughout the district.

We are a progressive, values-based organisation, which is dedicated to providing quality services and facilities for our communities. We place strong emphasis on our organisational culture, which is in turn supported by high levels of employee engagement.

Living our Values

Our values are not voluntary suggestions; they are non-negotiable behaviours. Every STDC employee is expected to endorse and support the Council's strategy, goals and values and actively work to achieve them. This means behaving with a high level of professionalism and integrity by exhibiting courtesy and impartiality towards colleagues and the community.

Values and Common Purpose



MAKING OUR *communities* **BETTER**

About our District

South Taranaki, a better lifestyle

South Taranaki is one of the three districts which make up the greater Taranaki region – which was voted the 2nd best region in the world to visit in 2017 by Lonely Planet. South Taranaki is situated on the west coast of the North Island with the main centre, Hāwera (pop 12,000) roughly midway between Whanganui and New Plymouth. The district has a population of approximately 30,000 people spread throughout seven towns and a number of smaller rural and coastal communities, all of which have a strong sense of community.

In terms of lifestyle, it doesn't get much better than South Taranaki. Recreational opportunities abound and everything is at your doorstep - the mountain and the sea are only a stone's throw apart. The rugged coastline offers some of the best surfing and windsurfing in New Zealand (Surf Highway 45 is considered one of the best surf coastlines in the world) and the fishing off the South Taranaki coast is just superb. The breath-taking Mount Taranaki provides great walking and tramping opportunities.

South Taranaki has an amazing number of high-quality facilities that districts our size would usually struggle to have. From a state-of-the-art multi-purpose sport, events and recreation complex to modern cinemas, function centres, libraries, art galleries, museums, parks and aquatic centres - South Taranaki boasts all the benefits of a city without the hassles. Add to that, minimal traffic, low unemployment, affordable housing and safe, caring communities and you'll see why South Taranaki is the perfect place to raise a family and call home.



What this job involves

Nature and Scope

Water Services Strategy and Planning – 8 week project

As part of our Universal Metering project, you will help us gather important information about water service connections across Hāwera. This hands-on field role will involve visiting properties in Hāwera to check whether each property has a manifold or an older toby connection. At each site, you will take photos, record the GPS location, complete a simple on-site form, and measure the depth from the top of the lid to the pipe. The information you collect will help Council build an accurate inventory, update our existing database, and prepare future contracts for installing manifolds across the district ahead of future meter installations.

Environment and Sustainability – 12 week project

In this Environment and Sustainability placement, you will help Council better understand which key Council-owned assets and infrastructure are most important to our communities, and what the social, economic, and environmental impacts could be if those services were disrupted or unavailable. You will carry out desktop research to gather useful information, such as how many people, industries, or communities rely on particular services. Your work will help Council make informed investment decisions, strengthen future planning, and support the next phase of our climate change risk assessments. This is a collaborative project where you will work alongside teams from Environment and Sustainability, Emergency Management, IT, Waste Management, and Infrastructure.

Other Duties

The employee will undertake other activities, duties or internal projects as directed by their Manager/Group Manager in an efficient and effective manner.

The Position

These are temporary fixed-term full-time 40 hour per week positions based at the South Taranaki District Council Administration and Te Rourou buildings in Hawera and will report directly to the Water Services Strategy and Planning Manager and Environment and Sustainability Manager.

Hours of work are Monday to Friday 8.00am – 4.30pm (½ hour lunch break) or 8.00am – 5.00pm (1 hr lunch break).

Salary and Conditions

The Council operates under a Total Remuneration Strategic Pay grading system and the grade for this position is 8. The salary range for this position is between **FTE \$57,060 and FTE \$63,400** and the appointed starting level will be dependent on skills and experience and will be discussed during interviews with shortlisted candidates.

Hours of Work

Council's offices are open to the public from 8.00am to 5.00pm, Monday to Friday. Hours of work for the position to be filled will be discussed at the interview.

Applications

If you would like to join NZ's most "Can Do Council", please apply online via the Council's website, www.southtaranaki.com under Council Vacancies. The deadline time and date for applications is stated on the Application Form.

If your application is successful, the information on your application form will become part of the Council's personnel records.

Thank you again for considering joining Council's staff and if you would like more information on this position or to discuss what it's like to work for an outstanding rural local authority, ring us on 278 0555 (local) or 0800 111 323.

You will find the job description for the position and Council's Vision and Values on the next few pages.

PEOPLE & CAPABILITY TEAM