

Asset Manager – Data (Transportation)

Responsible for developing long-term plans for district infrastructure needs considering factors such as future growth, sustainability and cost-effectiveness to ensure infrastructure projects align with overall strategic goals.

Our tikanga

Whanaungatanga

(fostering relationships and a sense of connection)

- We build on relationships established through shared experiences and working together.
- We get to know each other and take time to greet each other.
- We create opportunities to build relationships and share knowledge with a diverse range of people.
- We value the people around us and their unique contribution to the organisation.

Manaakitanga

(showing respect and care for others, hospitality, kindness and support)

- By showing manaaki we lift the mana (prestige) of all involved.
- We are part of the community and care about outcomes for external and internal customers.
- Our interactions with customers will respect and support their needs.

Kotahitanga

(unity, solidarity, togetherness and collective action)

- We have one shared direction and we all work together towards achieving it.
- We will stop doing anything that strays us from the agreed path to success.
- Our processes lead us to unified outcomes for our customers.
- We speak as one voice.

Atawhaitanga

(protection, stewardship, trust and a responsibility for long term outcomes)

- We deliver our responsibilities in the management and sustainability of our District in a trustworthy way.
- We collaborate and establish partnerships that enhance our role in the social, environmental, economic and cultural wellbeing of our communities.

Our expectations

As part of the Whangarei District Council we want to work as a team to deliver the best outcomes for our district. We are building our organisational culture around the principles of delivering for our customers, our organisational values, working together, and focussing on outcomes rather than tasks.

That means we will:

- provide strong customer service to all our customers
- operate collaboratively as a total Council team, and
- deliver our services in a way that is best for the district (as opposed to best for the Council).

In short, we want you to think about what we are trying to achieve, and then work as a team to provide great services to the residents of our district.

Asset Manager - Data (Transportation) – that's your primary task at Whangarei District Council. But working with us is much more than simply completing the task – it's about how you go about doing the task, how you make a difference to the organisation, the ways you work with others, and how you deliver the best services to the district.

We're crafting a new way of working together here at Council. We think each of us has a key role to play in making our district a great place to live. We do that by giving superb service to our customers; we do it by working together as a group; we do it by building a culture where we can all contribute our ideas; and we do it by focusing on our outcomes.

Where appropriate, we want you to be part of cross organisational teams, to bring your solutions to the table, and to work with those teams to implement them.

What you will do

- Manage and maintain the Transportation Asset Database (AWM), ensuring high-quality asset data collection, entry, auditing, and consultant engagement.
- Provide specialist expertise and advice on asset data systems, including procurement, development, processes, and training for internal and external stakeholders.
- Lead design and implementation of data improvement programmes that support ongoing enhancement of the Activity Management Plan (AMP).
- Support development, implementation, and monitoring of KPI measurement systems for Maintenance and Renewals contracts.
- Stay current with national data standards and ensure alignment within transportation asset systems.
- Lead asset data system improvement components of the AMP and contribute to wider departmental ITS initiatives to optimise network performance and data maturity.
- Manage the vesting process for new transport assets arising from private developments and public works.
- Provide strategic advice on asset data maturity and pathways to improve data quality and system performance.
- Develop and support data architecture for storing, managing, and tracking Long Term Plan (LTP) transport programmes within AWM.
- Support development of 10-year LTP and 3-year renewal programmes, including LOS analysis, intervention levels, condition assessments, deterioration modelling, and funding optimisation.
- Assist with annual asset valuation, depreciation, WIP, vested asset reporting, and Annual Achievement Reporting (AAR) for NZTA and audit requirements.
- Maintain and update Council Transport Network Models to inform renewals and maintenance planning.

What we all do

- Demonstrate a commitment to cultural awareness in all aspects of work and development.
- Demonstrate a commitment to Council's Diversity policy in all aspects of work and development.
- Embrace training and professional development opportunities for continuing improvement.
- Undertake Civil Defence Emergency Management responsibilities if required.

Customer service

- Demonstrate a "customer first" culture within the team, department and in the wider organisation.
- Act as a Customer Advocate in the team, department and in the wider organisation.
- See customer feedback as an opportunity to improve service.
- Develop partnerships within the organisation to meet customer needs.
- Contribute to the development of customer focused policies and procedures.

Health and safety

- Accurately and promptly report all accidents, incidents and risks by the end of the working day.
- Keep yourself and others safe.
- Adhere to all Council Health & Safety policies, procedures and guidelines.

What you will bring

- A degree level qualification in a relevant discipline such as Engineering, ICT Systems or Asset Management.
- 5 years post-graduate experience relating to field of study.
- Strong experience in managing and optimising a complex asset database, such as RAMM, AWM or Hansen.
- A strong understanding and use of asset data systems to support sound asset management decisions.
- Good understanding of asset management principles including life-cycle management, intervention levels and deterioration modelling.
- Understanding of depreciation, valuation, escalation and budgeting.

- Experience in using PowerBI or similar tools to develop and optimise systems, processes and procedures.
- Understanding of web-based systems, dashboards and digital displays of information.
- Ability to develop innovative solutions across a wide range of highly complex situations.
- Experience of working in a large public entity or highly complex organisation
- Ability to communicate complex information with a varied and broad range of stakeholders
- Ability to work effectively with others through development of strong working relationships and provision of clear well thought out advice.

Additional Information

Financial responsibilities – Nil

Position Grade – 15

Organisation Chart – see below

